

## CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number \_\_\_\_\_

Meeting Type: Regular

Meeting Date: 4/9/2015

Action Requested By:  
EMA

Agenda Item Type  
Motion

Subject Matter:

Request to advertise and fill (1) Emergency Management Officer position at a higher step than minimum if necessary.

Exact Wording for the Agenda:

Request to advertise and fill (1) Emergency Management Officer position at a higher step than minimum if necessary.

**Note: If amendment, please state title and number of the original**

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what Council action will provide, allow

and accomplish and; any other information that might be helpful.

This request will allow EMA to fill a budgeted position.

Associated Cost:

Budgeted Item: Yes

MAYOR RECOMMENDS OR CONCURS: Select...

Department Head: William D. Smith

Date: 3/30/2015